

## What To Expect For Your Upcoming Procedure

Thank you for letting us take care of you during your upcoming procedure at The Ambulatory Surgery Center at St. Mary. We know the world of surgery can be confusing and sometimes intimidating. We've put together this document to help you navigate each step of the process. If there is ever a time where you have questions, please don't hesitate to contact us directly at (215) 809-2600. We are here to help!

- Your surgeon's office will send all of your surgical reservation information directly to us, including your demographic and insurance information.
- We will verify your benefits and, if applicable, contact you regarding any financial responsibility you may have.
- **All** surgical patients must have a History & Physical (H&P) completed within 30 days of surgery. You may have this H&P completed by your surgeon or your primary care doctor.
- In addition to the H&P, we need certain other medical history and information from you. We use a questionnaire system called **Simple Admit**. Simple Admit is a web-based tool - you can complete your information anytime, anywhere! Completion of this questionnaire is required for anesthesia clearance for your surgery. If you do not complete it online, someone from the ASC will call you to complete it over the phone. You can expect the process to take about 25-30 minutes. Please note, the Simple Admit system may call or text reminders to you about completion of these electronic forms.
  - To complete the form online, please go to our website at [www.ascatsm.com](http://www.ascatsm.com)
  - Click the link that says "Patients Register Here"
  - Enter the following: ASCSM215NEW

\*An access token will be provided at the end of the questionnaire that allows you to log back in and complete or update your information. It will also be emailed to you if you provide your email address.
- Please note, failure to complete your H&P or Simple Admit form may result in cancellation of your procedure.
- You will receive a phone call by 6pm one business day *before* your surgery advising you of your arrival time and pre-surgery reminders. Please follow any pre-operative instructions provided to you by your surgeon's office. You should not eat or drink after midnight before a scheduled procedure.
- Make sure a responsible adult is accompanying you to and from your procedure and that you have an acceptable ride home. These requirements must be met in order for us to discharge you after your procedure.

**We hope this information proves helpful in guiding you through the registration and admission process. We look forward to taking excellent care of you!**