



THE AMBULATORY  
SURGERYCENTER  
at St. Mary

Origination	06/2018
Last Approved	12/2021
Last Revised	12/2021
Next Review	12/2022

## Written Financial Policy

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Thank you for choosing The Ambulatory Surgery Center at St Mary. Our primary mission is to deliver the best and most comprehensive care available. An important part of the mission is making the cost of optimal care as easy and manageable for our patients as possible by offering several payment options.

### **Payment Options:**

You can choose from:

- Cash, Check (up to \$500), Visa<sup>®</sup>, MasterCard<sup>®</sup> or Discover Card<sup>®</sup>
- Convenient Monthly Payment Plans<sup>1</sup> from CareCredit
  - Allows you to pay over time
  - No annual fees or pre-payment penalties

Please note:

The Ambulatory Surgery Center at St Mary requires payment prior to the beginning of your treatment. If you choose to discontinue care before treatment is complete, you will receive a refund less the cost of care received.

For patients with insurance, we are happy to work with your carrier to maximize your benefit and directly bill them for reimbursement for your treatment.<sup>2</sup> Please note, your financial responsibility according to your specific insurance plan will be calculated and due prior to treatment.

In some circumstances, payment plans may be available. Failure to follow the prescribed payment plan or failure to make regular payments on outstanding balances may result in your account being turned over to a third party collection agency. Please note, the minimum payment amount will be adjusted to ensure full account payment within one year; making regular payments below this amount may still result in the account being turned over to collections. Unfortunately, extended payment plans (a year or more) cannot be offered. Patients with balances previously turned over for collection issues will not be permitted to return to the ASC for services unless estimated payment is rendered in full in advance.

Patients with prior checks returned for insufficient fees or prior collection balances will no longer be eligible to pay using a personal check. All payment plan and obligations from prior procedures must be satisfied before scheduling future procedures.

The Ambulatory Surgery Center at St Mary charges \$10 for returned checks. Patients with returned checks who do not respond to attempts to contact or alternate payment inquiries will be converted to collections immediately.

It is our policy to discharge each patient to a responsible adult. If for some reason, you are medically discharged but unable to leave the facility due to 1) lack of an accompanying responsible adult or 2) lack of appropriate transportation, you will be charged a boarding fee for having to remain in the facility beyond reasonable discharge accommodation. The fee will be equivalent to \$175 per hour (prorated for shorter timeframes) during normal business hours. This fee will increase to \$200 per hour after 4:30pm.

If you have any questions, please do not hesitate to ask. We are here to help you get the treatment and care you want and need.

<sup>1</sup>Subject to credit approval

<sup>2</sup>However, if we do not receive payment from your insurance carrier within 120 days, you will be responsible for payment of your treatment fees and collection of your benefits directly from your insurance carrier.